

1. GENERAL

Perform all work in accordance with all applicable codes, local ordinances, and requirements of Lake County.

The Contractor shall provide all required labor, material, permits, plans, engineering, local and state inspections to provide a 100% completed project.

2. PURPOSE

The purpose of this solicitation is to select a Contractor to provide and install 2 flag poles at various Lake County Facilities. This bid shall be used for flag pole installation at sites to be chosen at a later date. Bid prices shall be guaranteed for a six month period starting at the bid due date.

3. DESCRIPTION OF WORK

Work shall include supplying and installing 2 flag poles per the attached specifications and the flagpole manufacturer's installation instructions. Flagpoles are to be spaced 6' apart and shall be centered in a 4' x 8' concrete pad (see attached drawing). Due to differing grades, the slab thickness may vary in order for the slab to be level. The thickness can vary from a minimum of 4" to a maximum of 12".

4. SUBMITTALS

The Contractor shall submit cut sheets/specifications for the flagpoles to be supplied with their bid.

5. METHOD OF PAYMENT

The Contractor shall submit their invoice to the County's Project Manager after all work has been completed. Invoices shall be submitted electronically in pdf format. In addition to the general invoice requirements set forth below, the invoice shall reference the specific work element for which billing has been initiated and include a copy of the acceptance document that was signed by an authorized representative of the County at the time the specific work element was accepted. Submittal of the invoice shall not exceed thirty (30) calendar days from the delivery of the goods or services. Under no circumstances shall the invoices be submitted to the County in advance of the work being completed or delivery and acceptance of the items.

All invoices shall contain the contract and/or purchase order number, date and location of delivery or service, and confirmation of acceptance of the goods or services by the appropriate County representative. The Contractor shall also submit with their invoice a completed "Certification of Payment to Subcontractors and Suppliers" form. Failure to submit invoices and certification form in the prescribed manner will delay payment, and the Contractor may be considered in default of contract. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

6. BUSINESS HOURS OF OPERATION

All work is to be performed during regular County working hours. Regular working hours are Monday through Friday, 8:00 A.M. to 5:00 P.M. These hours may vary based on need with approval from the County's Project Manager. At no time shall the Contractor's work interfere with the day-to-day operation of the County's facilities.

7. REPAIR

The Contractor shall repair any areas of the site damaged as a result of the work. This includes, but is not limited to, sod, trees, plants, sidewalks, curbing, parking lot, irrigation, etc. All repairs are to be made using like materials.

8. CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the Contractor shall thoroughly clean up all areas where work has been involved as mutually agreed with the County's Project Manager.

9. COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

10. LABOR, EQUIPMENT, & MATERIALS SHALL BE SUPPLIED BY THE CONTRACTOR

Unless otherwise stated in this solicitation the Contractor shall furnish all labor, equipment, and materials necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

11. QUANTITIES

No guarantee is expressed or implied as to quantities or dollar amounts that will be used for this project. In no event shall Lake County be liable for payments in excess of the amount due for quantities of goods or services actually ordered.

12. WARRANTY

The Contractor shall provide a **one (1) year warranty** on all material and labor. The Contractor shall be responsible for registering all required materials with the manufacturer and shall provide documentation verifying that registration has been completed. Defects shall be made good promptly, within the warranty period.